

Miami County Solid Waste District
Minutes for the April 18, 2011 Meeting

Attendance: Jon Faust, Craig Boyer, Tom Gustin, Shirley Mull, Josh Francis, Don Morris, Pat Roberts, Samantha Ward, and Carla Smith. Absent: Jim Walker.

At 8:05 A.M. the meeting was called to order by Tom Gustin.

The minutes of March 21, 2011 meeting were presented. Craig Boyer motioned to accept the minutes as is Shirley Mull seconded, motion passed.

The April 2011 financial statement was presented by Samantha Ward. The bill for The Peru Tribune was for the Tire Day Ad. The Leffler Tire bill was for the tires collected on the March 26 Tire Day. There were 1,349 total tires collected. Jon Faust noted the R&B Contractor bill was higher than it had been. Samantha explained that it was for the month of March, and the event schedule/informational flyers went out the first week of March and there is typically a large increase after the flyers arrive in property owners' homes. Craig Boyer moved to approve the financial report as is, Shirley Mull seconded, motion passed.

Craig Boyer questioned the total number of pieces we would be printing on the new Pitney Bowes printer. Samantha had compiled the information for Becky Morris in the treasurer's office a few weeks ago and had given the figures to her. Samantha estimated that between the bills, information letters, late notices, and event schedules, the number of pieces could be as high as 53,000. Samantha noted that we normally pull out the Eagles Pointe, FPF Peru, and another customer which have nearly 40 properties and mail those separately in one envelope/box. Samantha told the board that the office budgets around \$15,000 for printing and postage for the yearly billings. The feature in the printer that corrects the addresses will make the cost of the machine worth it, as the office currently spends approximately 3 months checking and correcting addresses on bills that are unpaid and/or returned during the billing. The bills are scheduled to go out May 1, 2011. We are trying for a date of April 29 to have things printed, and prepared to be mailed due to May 1 falling on Sunday. The bills are to have a barcode on them enabling the office to scan the remittance slip and key in the payment information. The office will need to purchase barcode scanners for approximately \$100.00 each. This will streamline the payment posting process and help ensure accuracy. Pat Roberts mentioned that the 2010 unpaid bills were getting ready to be filed with the court for payment. He thought we might be unable to get all the judgments posted onto the bills this year, as there are some judgments that go back as far as 15 years. It was suggested to work with the 2008/2009/2010 years and then add the older judgments on next year's billing. The board questioned whether we could put a lien on the property with unpaid judgments, and Pat explained that once there was a judgment on the property, it became a lien.

Samantha noted the upcoming events to the board. This coming Wednesday, April 20 from 9 AM until 3 PM. Beautification Day will be April 30 from 8 AM until 2 PM. We have some live broadcasts in our WARU contract to promote the events.

Carla contacted Jim Tidd's office last week about the possible relocation of the recycling bin at Eagles Pointe. Mr. Tidd was out of the office until today. We will attempt to contact him again. Robert from Recycling Recovery stated he is trying to make connections with Sam Waltz about removing the old recycling bin at Bunker Hill. He also said there are more metal containers in the process of fabrication so Denver and Mexico can be replaced soon. Craig Boyer requested that the Amboy bin be replaced as soon as possible.

Josh Francis motioned to adjourn at 9:03 a.m., Jon Faust seconded, motion passed.

Respectfully submitted,